

# STEPS TO ENTER A CLUB EVENT – MY ABF

## Log In:

Go to myabf.com.au and log in. If you don't have an account you will need to sign up.

### 1. Find Event:

Under **Dashboard** – click on **Calendar**, Scroll down by month until you find the event you need. Click on **Click here to jump to Program** or scroll through event to Program site. Latter allows you to review the details of the Event.

### Initiate Entry :

Access **Program Section**, Locate Event and click **Enter**

### 2. Enter Player Details:

- a. Add yourself as the First Player
- b. Add your partner/teammates by searching for their name or ABF number.**
- c. If your partner has not yet signed up for My ABF, you can select “TBA” (To be Advised) as a placeholder.

### 3. Payment Options:

- a. **Pay for Everyone:** Keep the default “My Bridge Credits” to pay for yourself and your partner(s). If you lack funds, you will be directed to a Stripe screen for credit card payment.
- b. **Ask Partner to Pay:** Change the payment method to “Ask them to pay” for other players, and they will be responsible for their own entry fees.
- c. **Alternative Payment:** Options like “Bank Transfer” available.

### 4. Confirm Entry:

Click “Confirm Entry” to finalize. You will receive an email confirmation.

## Important Tips

- **“My Bridge Credits”:** means you are paying online now via credit card or existing account balance
- **TBA Placeholder:** You can register with “TBA” in place of a player name if partners are still being finalised.
- **Editing Entries:** You can modify your entry, change partners, or update payment methods via your Dashboard under “Booked Events” up until the closing date.
- **Dashboard View:** Your confirmed entries will appear in your Dashboard under “Your Upcoming Events”

